

Ohavi Zedek Adult Education Proposal Form for Instructors or Presenters

Ohavi Zedek Adult Education encourages community members and others to share their talents and expertise, welcoming both Jewish-related and secular programs. The OZAE Committee will make final decisions regarding accepting proposals to teach classes. If you are interested in teaching a program, please complete the following and return it to Ohavi Zedek's Office or e-mail the Adult Ed Chair at the address below:

Name of Class, Workshop, or Program: _____

Number of Sessions: _____ how long is each session? _____

Please describe the class or workshop: _____

Instructor's Name: _____

Describe briefly your qualifications and/or experience for teaching this class or program:

Will you teach as a volunteer or would there be a cost for your services. If there is a cost, please indicate how much _____

Do participants need to purchase materials? If yes, cost per participant _____

Do you have any limit on number of participants in your class or program? _____

Facilities and Material Needs: Please check your needs:

- Classroom with desks _____
- Social Hall with chairs _____
- Small Sanctuary _____
- Large Sanctuary _____
- Meditation Garden _____

Indicate other equipment needed: blackboard, overhead projector, PowerPoint or computer access and/or other. Use other side of paper if needed.

Thank you for your interest in teaching adult education at Ohavi Zedek Synagogue
This proposal can be sent to rozvt@burlingtotelecom.net