

Agenda and Minutes – OZ Board Meeting

Date: March 17, 2016

Present: Michael Schaal, Sarah Kleinman, Liz Kleinberg, Wayne Senville, John Blatt, Jessica Kane, Vivian Mason, Natalie Thomas, Rabbi Amy, Basha Brody, Rabbi Jan, Judy Hershberg, Joanna May, Naomi Barrell, **Absent:** Marv Greenberg, Sharon Panitch, Abby R

Facilitator: **Meeting Recorder:** Sarah Kleinman

	Topic/Outcome - Who	Discussion	Action Steps
5:33	Meeting called to order	D'var Torah by Rabbi Amy	
	Review Minutes -	Approval of minutes - moved to suspend approval to April meeting since minutes were not provided. Basha moved, Miriam second, motion passed.	Need to approve February and March minutes at April meeting
	Installation Debrief	Prefer to call it a covenant. Kudos all around. Rabbi Amy very grateful. All went wonderfully. Very upbeat weekend Brought out recognition that many that attended were not members and/or members of senior community. Reinforced importance of outreach to senior centers; Basha mentioned plan to provide services at Allenwood and other senior living centers in future	
	Sisterhood and Gift Shop	Sisterhood numbers are dwindling. What is the future? This is tied to finances too (two accounts but not all sales from gift shop, especially those that were from credit cards, made it into sisterhood accounts). Should these accounts be rolled into OZ's? History provided – sisterhood active at a time when women needed/wanted to come together for community and to lead/empower efforts; feel valued –this may not be the case any longer now that women are in leadership roles/working, etc. Four main foci – help with kitchen repairs and maintenance, provide bereavement meals, gift shop, and handle the rummage (now the shuk). Sinai has active sisterhood and allows for all jewish women to join. What should we do? General feeling that we don't want to lose the idea – need to modernize it/make it	Exec Committee - Sisterhood needs access to inventory for gift shop – how to order, determine how much \$ is available so that Vivian can place order? (request for \$200 to order scrolls) Jessica, Miriam and Basha will figure out how best to reach out to congregation to solicit input into needs/wants of women in congregation

		relevant. Consider looking at who's donated and invite to participate (difference between donating and involvement)	
	Membership	<p>In 2015, 24 individual new members (unknown how many units). So far in first quarter of 2016, 7 new units (11 individuals) that have joined. About 11 others that have inquired, about 6 seem to be moving forward and are expected to join.</p> <p>Motion to accept new members made by Judy (motion to vote for one ballot cast for all members listed, Gary second) Board approved new members: Ted Cohen, Benjamin Saragail, Michelle and Jed Brody, Andy Hard and Robin Perlah, Nick Chandler and Zizi Zolden-Chandler, Mary and Adam Bauer, Victoria Tomas</p> <p>Question about why the Board votes in new members; it's codified in bylaws from a time when it was more tied towards financial membership, before fair share</p> <p>Talked about building fund – historically, before fair share, new members paid into building fund (fund used for capital emergencies). There is no current building fund or mechanism to add dollars into this fund. What to do? Will asking new members to help pay for building fund be a barrier to membership? financial hardship? Ideas about designating a % of membership received and moving into fund; or designating a set amount from each membership to fund? Need to preserve value that OZ is open to all, regardless of financial ability. Straw poll - board in favor or reinstating a building fund for the new fiscal year for new members and also ask existing members to contribute; will discuss with congregation at congregational meeting</p> <p>Desire for ushers on Friday night as well as Saturday – need more people; membership committee thinks this is a good idea/will go a long way towards creating a welcoming environment. Need to find more volunteers</p>	<p>Board should review bylaws and determine if changes (per voting in new members) should be changed.</p> <p>Agenda item for June 5 congregational meeting; building fund assessment for new members (board review before then)</p>
	Treasurer's Report	Peachtree information unreliable. Still trying to get answers/information. Budget picture getting more accurate however. Board hoping to get monthly budgets – these	Naomi to ask Tari to look into other payroll services/fees;

		<p>past documents could be helpful to understand history and get baseline on monthly expenditures. March 29 next finance committee meeting. Will need to provide budget to congregation by May 20 for June 5 meeting.</p> <p>Discussion about payroll services; could we find cost savings with another company?</p>	<p>Very important – budget meeting for Board 3/31</p>
	President's Report	<p>Michael is drafting letter to congregation re Fern Hill transition information</p> <p>Need to fill HR Chair committee role; Vivian resigned. Also need to get a Development committee up and running</p> <p>Lots of conversation regarding mural, fundraising, finances...IF fundraising cannot cover the debt, interest from the Potash fund over time can be used to pay back debt. Principle of Potash fund to be used for pre-school; need to be careful though that principle not used otherwise there will be no interest. \$40,000 for restoration needs to come from outside OZ; idea to collaborate with museum of jewish heritage in NY; Andy Robinson – fundraiser, to be considered – helped Beth Jacobs with raising \$</p> <p>Jeff and Aaron have given a ton – how to honor their work and dedication on this project?</p>	<p>Need to ID chair for HR committee</p> <p>Need to find volunteers for a development committee – who can take this on?</p> <p>Ask fundraisers to come to Board meeting and present plan/timeline for mural strategy</p> <p>Basha will propose ideas to honor Jeff and Aaron for mural work</p>
	Rabbi Amy's Report	<p>United Synagogues hosting an event =Journey to Thriving, May 15 in Sharon, MA – can anyone go?</p> <p>Meet and Greets scheduled – Ducky and Judy doing a ton of work!</p> <p>Purim – starts at 5, Wednesday, March 23 with spiel – please come</p> <p>Yom Hashoah event in collaboration with Sinai on May 5; will incorporate kids and teens – make sure YJ is invited too</p> <p>April 22 – Pesach (women's seder, no interfaith seder). OZ will hold seder first night</p>	<p>Yom Hashoah – make sure to include YJ</p> <p>Membership, cemetery, religious committee – consider messaging for those members who may opt to not renew membership as they age, what supports will/will not be available or how to access if not a member</p> <p>Liz will add goal document to a google drive for Board to comment/edit, etc (Rabbi Amy email doc to Liz)</p>

		<p>Talking to committees about how to handle services/resources for non-members, particularly seniors, especially in a time of limited resources? Need to consider messaging to elders who are considering dropping OZ membership but might still need/expect support such as funeral or counseling.</p> <p>Document provided with updated goals for Rabbi Amy – some discussion; Rabbi Amy is looking for feedback, clarification, ideas, etc...</p>	
	Director's Report	<p>Installation complete and successful – thank you staff!</p> <p>Quickbooks now being backed up on server and on thumbdrives</p> <p>Shuk employees currently fully hired</p> <p>Getting ready for ED search committee meetings/interviews</p>	
	Search Committee Update	<p>Dozen applications; 6-8 really good ones, candidates will be reviewed on Monday, hope to start with interviews in next 3-4 weeks. Information on applicants in dropbox</p>	
	New Business	<p>Passover Cards – Basha typically handwrites cards to those members without email (about 67); timely – should we do this? Expensive – but yes, it should be done</p> <p>Judy R made motion – that the Board authorize Michael to negotiate contract with Rabbi Jan, Liz second – unanimous decision to approve motion</p>	<p>Jessica will send out Passover cards</p> <p>Michael will begin to negotiate contract with Rabbi Jan</p>
	Executive Session	<p>Judy moved that the Board go into Executive Session, Liz second</p> <p>Board moved out of exec session at 10:03</p>	

Wayne made motion to adjourn at 10:05, second by Jessica

Parking Lot Items:

Next Meeting Dates:

March 31	Budget Meeting
April 14	Board Meeting (week early due to Pesach)