

KIDDUSH CAPTAIN CHECKLIST

Kiddush Date:

Mashgiach Arranged
Name of Mashgiach to be in kitchen:

Kathy Guevara - 488-0878 Ducky Donath - 862-6375
Rose Pels 862-6052 Bruce Cohen 652-3488
Cheryl Goldstein 863-2115 Jeff Potash 862-0917

Kitchen Prep/Cook Date
(need to finish before 3pm Fridays)

Plan Menu

Contact Volunteers To Help

SHOPPER - Name:

Give list of ingredients to shopper
give "Kiddush Planning Guide" to shopper

KITCHEN PREP - Names:

SET UP -- Shabbat Morning Name:
includes warming food

CLEAN UP - Names:
Check instructions on kitchen wall by telephone
Wash all dishes and put away in cabinets

Check Kiddush Supply Shelves for ingredients
and paper products (plates/cups/napkins/plastic
silverware

If shelves are low on paper products, let Kathy Guevara
know. She'll re-stock items.

Turn in any receipts for reimbursement to Marcy
Fill out reimbursement form(in office)
Or Tari can send it by email
No reimbursement for tax